

Tangent Rural Fire Protection District

Board of Directors Meeting

Minutes

November 13, 2024

Board of Directors: Chris Meyer – President
 Paul Strombeck – Vice President
 Scott Richards – Secretary
 John Dunn
 Bruce Riley – By Teams

Staff: Chris Griffin – Fire Chief
 Chuck Chapin – Assistant Fire Chief
 Denny Conrad – Office Administrator

Volunteer Association: Alecia Burwell – Acting President

Citizens: None

By Teams: None

I. CALL MEETING TO ORDER: President Meyer

Meeting called to order at 7:12 p.m.

II. CITIZENS COMMENTS:

None

III. APPROVAL OF:

A. Minutes- Board Meeting October 9, 2024

Action: Dunn moved to approve October 9, 2024; minutes as submitted.
Richards seconded the motion, Upon vote it passed unanimously,

B. Financial Report- October 2024

Action: Richard moved to approve October 2024; financial reports as submitted. Dunn seconded the motion, Upon vote it passed unanimously,

Met with the owners of the Pallet company of Tangent LP (new structure).
The volunteers and Diego had lunch at the school with the kids.
The Volunteers and Diego hosted a Halloween event for the public, and had a little over thirty kids stop by.

Equipment-

All Engines passed pump testing.
E-71 did have intake valve rebuilt.
T-71 new blinker assembly replaced.
Command Truck had new tires, brakes and calipers completed.
We took possession of a new hydraulic pump and cutters.
The duty rig is on order.

Training-

Tom Henke taught Tech Rescue to our new recruits.
Justin Guinian taught fire cause and origin for the firefighter II portion of the academy.
We completed a live fire exercise.
Apparatus operator training prop is being worked on, should be good to use for this pumper academy. Pictures attached. This prop allows our people to learn how to pump the water from the truck without having extra personnel to hold the hoses. Metal Solutions fabricated it. They will be able to run simple to complex situations.
Chris and I are continuing to work on a training manual, driving/pumping apparatus program.
We completed four volunteer interviews; we are moving along with two of them. This will give us three for the Winter fire academy in February. Starting to get phone calls interested in volunteering.

Total Personnel Training Hours: 439.30

D. Activity Report- Chapin

Total YTD calls are 344. This is a decrease of 36 calls from 2023, of 30 from 2022 and 2 from 2021 and up 9 calls from last month. There were 11 fire responses this month.

Dunn was interested as to number of medical calls were from the Chestnut House. We are collaborating with the staff and the patient to order a transport van and not call for an ambulance and our emergency services. Another facility is going to going in Tangent.

V. OLD BUSINESS:

A. OFDDA Conference- Meyer

The Color Guard Chaplains spoke about the benefit to the volunteer's family for a firefighter death for over \$400,000 and an education benefit of \$1900 per month if the children want to go to college.

Griffin is going to a training in December for Struggle Well. Also, he will check if our chaplains work with a program for peer counselors.

Jeff Griffin is doing a training in Lebanon. He will contact us with the information.

We have EPA and Cordico for the volunteers, staff and board members and all spouses.

Meyer and Richards attended an OSHA class. There is a program to for consultations for compliance of OSHA rules and regulations. The compliance division cannot use that information collected. Tangent RFPD did this last year. The Board thanked the district for letting them attend the conference and Conrad for taking care of the lodging and conference reservations.

Shout out to John Dunn for helping with the Government Council from Mariana Ruiz-temple the Oregon State Fire Marshal at the conference.

Dunn is working to start a Firefighter Family support day.

Dunn would like Tangent RFPD to put a basket together for the OFDDA auction.

B. UST Project- Griffin

We did not budget enough this year for the project but should be able to carry it into next year's budget.

The lowest bid was \$26,510. Landau Associates looked at the area.

Task 1- Need five bore holes and evaluating the samples, \$19,010.

Completed by the end of the FY.

Task 2- DEQ. \$7,000. DEQ approved the plan.

If the samples come back dirty, we will be collaborating with the contractor and DEQ to figure out what the mitigation will be.

DEQ is worried about water movement and contaminated soil from the underground fuel tank which only held gasoline, but the report states diesel.

Board would like Chief Griffin to contact our attorney who specializes in DEQ; due diligence. This is the state DEQ not Federal DEQ.

C. Building Maintenance- Griffin

Having doors repaired and painted.

Had a temporary repair for roof leak in hose tower.

Asphalt issues go down eighteen inches then add asphalt and cracks sealed.

Getting bids now.

New LED lights are mostly replaced.

D. Staffing Plan- Griffin

In consulting with Chief Dunkle regarding putting responders in the seats. Hire one position for a full-time firefighter. At five full-time employees we will need to have a civil service commission. Dunkle's suggestion is to tag into Lebanon's civil service commission. One of our community members would need to sit on their commission.

The board required more information on the civil service commission.

Part-time employees also count towards employment numbers, but at 5 full-time employees a civil service commission to work through the hire process. They look at hiring, hiring practices, and job description to make sure the hiring is completed correctly.

A union could start with any number of employees. Having a civil service commission is a valuable tool to delay the formation of a union. A lot of the language now includes the civil service rules. This is a good thing to do to have a good relationship with our firefighters.

Chapin is working on the FEMA and looks promising.

VI. NEW BUSINESS:

None.

VII. GOOD OF THE ORDER:

- A. RSVPs for the Holiday Dinner to Denny by Friday, November 15, 2024.
- B. Friendsgiving Dinner- November 23, 2024, 6:00 p.m. at the station. Bring a side dish to share.
- C. Holiday Dinner- December 3, 2024, at 5:30 p.m.
- D. Board Meeting- December 11, 2024, at 7:00 p.m.

VIII. ADJOURNMENT:

President Meyer adjourned the meeting at 8:27 p.m.

Minutes submitted by Denny Conrad

Office Administrator

APPROVED BY:



Chris Meyer, President – Board of Directors

12-11-2024

Date