

**Tangent Rural Fire District
Board of Directors Meeting
Minutes
June 12, 2024**

Board Members Present: Chris Meyer, Paul Strombeck, John Dunn, Bruce Riley
Staff Present: FC Griffin, OA Conrad
Volunteer Association: None
Citizens: Nancy Dunn
By Teams: None
Absent: Board Member Scott Richards, AC Chapin

I. **CALL MEETING TO ORDER:** President Meyer
Meeting was called to order at 7:02 p.m.

II. **PUBLIC HEARING TO ADOPT FY 2024-25 BUDGET (Resolution No. 2024-01)**

A. **Open Public Hearing:**

Meyer opened the public hearing.

B. **Citizen Comments:**

There were no public comments.

C. **Discussion by Board:**

The Board had no comments.

D. **Close Public Hearing and Motion to Approve Resolution 2023-05:**

The public hearing was closed at 7:04, and a motion put forward.

Action: Riley move to approve Resolution No. 2024-01 - Officially Adopting the FY 2024-25 Budget of the Tangent Rural Fire Protection District, Making Appropriations, and Imposing & Categorizing Taxes, such budget as approved and forwarded by the Budget Committee in the amount of \$3,163,237, which includes \$2,590,347 for all appropriations for all funds and \$572,890 for unappropriated ending balance and monies reserved for future expenditures; AND I further move to impose a \$2.5739/\$1,000 tax rate upon the assessed value of all taxable property within the District. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0)

III. **CITIZEN COMMENTS:**

A. Nancy Dunn thanked TRFPD for the gift basket and support showed John and herself since the surgery.

IV. **APPROVAL OF:**

A. **Minutes** – Budget Committee Meeting – May 6, 2024

The board was pleased with the questions the budget committee asked and the new member, Mike Harmon.

Action: Riley moved to approve May 6, 2024; Budget Committee minutes as submitted. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0).

B. **Minutes** – Board Meeting – May 8, 2024

Action: Riley moved to approve May 8, 2024; minutes as submitted. Strombeck seconded the motion. Upon vote, it passed unanimously, (4-0).

C. **Financial Report** – May 2024

Riley asked since M&S were at 70%, were there things that are going to be purchased before the end of the fiscal year. Griffin replied, new cabinets in the classroom and Chapin is working on purchasing other items.

Action: Strombeck moved to approve the May 2024: financial report as submitted. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0).

V. **STANDING REPORTS:**

A. **Volunteer Association** – Taylor (not present)

Griffin mentioned the Pancake Breakfast on the 22nd, and a transition of leadership for the association when Taylor becomes a part-time employee since he can not be a volunteer and an employee and doing the same scope of work. This is an added position not part of the WFS Grant. He will report to Chapin.

B. **Fire Chief** – Griffin (The following is the Chief's written report as well as added comments made at the meeting.)

Emergency Calls:

N/A

Meetings:

Tuesday night drills

Safety Committee

Officers

Staff

Fire Defense Board

Linn Co. ETA

Tangent City Council

Lexipol – Redid the questionnaire for Lexipol. And a reset for the policy manual. Now everything is up to date in regards of the state and federal requirements. He will continue to work to manual. Griffin also went to a HR training that SDAO held.

ETA budget – Captain Franklin has set aside \$150,000 for grants. Griffin and Chapin will work on applying.

Correspondence:

Letter in support of LCSO for Homeland Security Grant

Operations/Equipment:

Tenders

Training:

Dispatcher in-service class (x2)

SDAO HR Training – Policy/Employee/SOG update and development.

Psychomotor skills practice and test – Griffin drove to Sacramento for testing. National Registry representative says the EMT & paramedic certification in changing the first of July. There will now be a cognitive test and the hands on practical will be covered with the school program. Griffin has been in contact with Health Authority. He will continue to work on getting certified.

Other:

Injured Gresham Firefighter – a Go-Fund-Me account has been set up for him.

Chief Wooten is retiring, and Chris LaBelle will be the new Fire Chief at Albany.

Griffin will have a meeting with Chief LaBelle. Albany has recently been cancelling

Tangent off calls that are in Tangent’s district. On a good note, we have been having drills with Albany and we are going to continue to work on that relationship.

Former Chief Tedisch of Albany, wife passed away yesterday.

Sarah Shelton is retiring. Griffin has been working with her and going to the cijis class to get his badge. Griffin would be able to help with dispatching if needed.

Griffin is working on a new logo patch and getting our brand name to just on;

Tangent Rural Fire Protect District. He is looking for input from the volunteers, staff, and board. Riley reminded Griffin when changing the logo to budget accordingly as there is a lot of incidental expenses to it; uniforms, business cards, apparatus, etc.

Riley stated more important is the Mission Statement, keeping it sweet and short, so people can memorize it. And we can keep it flowing in conversations and always keep it foremost on “What are we here for?”, “What is our purpose?”. The board agreed. Dunn likes the Mission Statement on the back of the business cards.

- C. **Assistant Chief** – Chapin (The following is the Assistant Chief’s written report as well as added comments made at the meeting.)

Meetings Attended:

- Lexipol Meetings
- Conflag Meeting w/volunteers.
- Site Plan meetings
- 3-Light Rescue Meetings

Fire Prevention-

Nine fire inspections were completed.

Code research/plans review were conducted for ABC Box, residential homes, Ampac seed Motion Flow.

Diego and some volunteers conducted a kindergarten education and station tour. The students got to spray some water at a mock house fire.

Smoke detector installation for a resident.

Equipment-

Hose and ladders were tested. Two sections of fire hose failed.

It was noticed that when E-72 was backing into the apparatus bay the exhaust system in the front of the bay is hitting our command light and doing damage to the light.

I am working with vendors to get new turnouts and wildland gear purchased.

Training-

Continued work on the new Fire Training RMS and Cordico.

We have finished the firefighter I academy and moving into the firefighter II academy.

Chris and I are planning a summer firefighter academy.

As we enter summer months, we have been focusing training on wildland fires.

We had two individuals take a wildland class through Halsey-Shedd.

We have interviewed 8 candidates for either volunteer or student positions. We moved forward with 3 for volunteering. They will be starting our summer academy.

This past week we had two volunteers resign.

Griffin commented the process in place for interview panel of the new recruits is good.

We are getting quality people.

May Certifications received:

Jackie Goldman NFPA Instructor 1 and Wildland Firefighter type 2

Kelly Hoffman NFPA Firefighter 1

Austin Thingvall NFPA Firefighter 1

Total Personnel Training Hours: 311

D. **Activity Report:**

Total YTD calls are 134. This is a decrease of 29 calls from 2023, decrease of 13 from 2022, increase of 11 from 2021 and down 11 calls from last month.

Tangent was on the storage shed fire with Lebanon. There are videos on the internet showing our volunteers.

VI. **OLD BUSINESS:**

- A. **Adoption of the OSFM 2024 Wildfire Season Staffing Grant (Resolution 2024-02) – Griffin**

Action: Riley moved to adopt the OSFM 2024 Wildfire Season Staffing Grant, Resolution 2024-02. Dunn seconded the motion. Upon vote, it passed unanimously, (4-0).

VII. NEW BUSINESS:

A. Notice of Budget Hearing – Conrad

Conrad explained the Notice of Budget Hearing is required to be available to the public 5 days prior to the meeting. Unfortunately, the newspaper, the format we usually use, was unable to run the notice prior to the meeting and the cost was \$898.31. Looking in the statute, another option was to mail the notice to each household/business in the district. For \$177.63, Conrad was able to mail the notice to 875 using USPS. This is what we will do in the future as it is a high savings to the district.

VIII. GOOD OF THE ORDER:

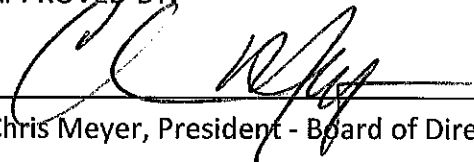
- A. Tangent Volunteer Association Pancake Breakfast – June 22, 2023- 7:00 -10:00 a.m.
- B. Regular Board Meeting– July 10, 2024 – 7:00 p.m.
Riley, Richards, and Conrad will not be at the next meeting.
- C. American Red Cross Blood Drive At Tangent Fire Station – July 18, 2024 – Openings are still available.

IX. ADJOURNMENT:

President Meyer adjourned the meeting at 7:50 p.m.

Minutes submitted by Denny Conrad.
Office Administrator

APPROVED BY:


Chris Meyer, President - Board of Directors

7-10-24
Date