

Tangent Rural Fire Protection District

Board of Directors Meeting

Minutes

September 11, 2024

Board Members Present: Chris Meyer, Paul Strombeck, Scott Richards, Bruce Riley

Staff Present: FC Griffin, AC Chapin, OA Conrad

Volunteer Association: Alecia Burwell

Citizens: Vicki Meyer, Trina Henderson

By Teams: John Dunn, Board Member

I. CALL MEETING TO ORDER: President Meyer

Meeting called to order at 7:00 p.m.

II. CITIZEN COMMENTS:

Vicki Meyer and Trina Henderson spoke on behalf of Tangent Together and thanked the Tangent RFPD, Fire Chief Griffin, staff and Volunteers for the support and the use of the classroom for their meetings and the partnership. The Board thanked them for the hard work to bring back the Harvest Festival for the community.

III. APPROVAL OF:

A. **Minutes** – Board Meeting – August 14, 2024

Action: Richards moved to approve August 14, 2024; minutes as submitted. Strombeck seconded the motion. Upon vote, it passed unanimously (5-0)

B. **Financial Report** – August 2024

Action: Riley moved to approve August 2024 financial report as submitted. Richards seconded the motion. Upon vote, it passed unanimously (5-0)

IV. STANDING REPORTS:

A. **Volunteer Association** – Burwell reported the volunteers took Engine 71 and the brush rig to the Harvest Festival and received and received \$56 in donations.

B. **Fire Chief** – Griffin (The following is the Chief's written report as well as added comments made at the meeting.)

Emergency Calls:

Fatal MVC I-5, FAA, Life Flight, OSP – drone restricted Life Flight from landing.

Pirate Event

Copperfield TF Deployment

Meetings:

Weekly Drills

Staff Meetings

Officer Meetings

Safety Committee Walk Thru – I did not attend

City Council

City Planning Commission

911 Remembrance Committee

Tangent Together

Correspondence:

Continued work on ORS 195 agreement, LGLG template

Spoke with Sheriff Duncan regarding Pirate Event and MVCs in our district

Spoke with Forrest Reid regarding pirate event

Operations/Equipment:

Applied for ETA radio grant for new mobile radio equipment

Applied for SDIS/SDAO Safety \$ Security Grant, access control/ID cards

As of today, we have a Command Truck on order. Cost \$50418.38 about a \$10,000 savings.

Training:

AC Chapin is introducing new SOGs to staff and volunteers

Other:

Ready to place a clothing order for Directors and make new ID cards. Discussion of articles the board would like.

Doors for the

C. Assistant Chief – Chapin (The following is the Assistant Chief's written report as well as added comments made at the meeting.)

Meetings Attended:

- Pirate event
- Streamline (website)
- Tangent Business Park
- Staff Meetings

Fire Prevention- Mobile food unit flyers/check list are developed for the county.

Code research for three companies.

One fire inspection completed.

One driveway inspection completed.

Received a Demo on First Due fire pre-plans.

Attended National Night Out.

Hosted two fire extinguisher classes for the pirate event.

We are set back up to participate in school lunches at Tangent Elementary. Two address signs have been replaced.

Equipment- BR-71 gas tank was repaired, pump remounted with diamond plate for a walking surface. Exhaust for pump extended to keep out of the way water tank, pump and truck had a full service done.

Shutoff valve added to intake line, new foam eductor installed. Throttle body was removed and cleaned.

E-72 was tested for a faulty pressure gauge.

E-73 was checked for a missing bolt, came back good. All portable radios have been reprogrammed to the new frequencies.

Training- We have four personnel signed up for a National Fire Academy Leadership series located in Eugene (Courses held in November and December).

Four personnel have been signed up for Blue Card IC training.

Total Personnel Training Hours: **256**

Conflagrations- We participated in the Town Gultch Fire in August.

As the end of August, we have participated in 5 conflagrations.

Hand out was given with 2024 Conflagration Totals.

D. **Activity Report:**

Total YTD calls are 264. This is a decrease of 31 calls from 2023, decrease of 7 from 2022, increase of 10 from 2021 and down 1 call from last month.

E. John Dunn attended the Governor's Fire Council Meeting. Up-staffing Grant are not in the budget for next two years. He will share the report at the next meeting.

V. **OLD BUSINESS:**

VI. **NEW BUSINESS:**

A. **Staff Plan – Griffin**

Chief discussed different options for future staffing plan. No numbers were given. One plan; 4 shifts, by BOLI rule, can pay lower rate during sleeping hours, second plan; 3 shift work.

Talking with SDAO about policies. George Duncan is available to help with the policies and have 4 hours with HR Answers. With the Lexipol reset, there is 500 pages to review. Policy manual, employee manual and SOG's. The board concerned with the update accountability of changing to another company. Lexipol has legal staff that updates the policies regularly. Discussion ensued. Chief Griffin will investigate this further.

B. **Chief's Evaluation Process – Conrad**

Board will hold an Executive Meeting at the October for the Chief's evaluation. Survey questions reviewed by the board. Survey will be sent out to the staff and volunteers. Riley will be out of town for the October meeting.

VII. **GOOD OF THE ORDER:**

- A. OFSOA Conference – October 1-4, 2024
- B. Board Meeting – October 9, 2024 – 7:00 p.m.
- C. Red Cross Blood Drive – October 17 – 11:30 a.m. – 5:00 p.m.
- D. OFDDA Conference – November 7-9, 2024, Sunriver
 - 1. Hotel dates – Wednesday November 6-10 – Cancellation deadline is October 14th.
- E. Best Practices – Training 16 minutes for the Board. Conrad has set the board up with the logins for the program.

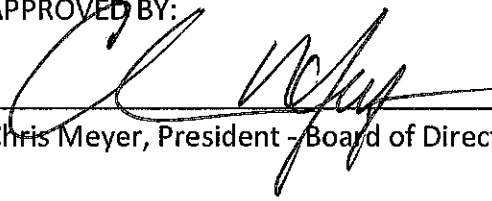
VIII. Adjournment:

President Meyer adjourned the meeting at 8:12 p.m.

Minutes submitted by Denny Conrad.

Office Administrator

APPROVED BY:


Chris Meyer, President - Board of Directors

10/9/24
Date