

Tangent Rural Fire Protection District

Board of Directors Meeting

Minutes

August 14, 2024

**Board Members Present:** Chris Meyer, Paul Strombeck, Scott Richards, Bruce Riley  
**Staff Present:** FC Griffin, AC Chapin, OA Conrad  
**Volunteer Association:** Alicia Burwell  
**Citizens:** None  
**By Teams:** None

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I. **CALL MEETING TO ORDER:** President Meyer

Meeting called to order at 7:00 p.m.

II. **CITIZEN COMMENTS:**

None

III. **APPROVAL OF:**

A. **Minutes** – Board Meeting – July 10, 2024

**Action:** Richards moved to approve July 10, 2024; minutes as submitted.  
Strombeck seconded the motion. Upon vote, it passed unanimously (4-0)

B. **Financial Report** – July 2024

**Action:** Riley moved to approve July 2024 financial report as submitted.  
Richards seconded the motion. Upon vote, it passed unanimously (4-0)

IV. **STANDING REPORTS:**

A. **Volunteer Association** – Burwell

Volunteers are planning on having 3 vehicles in the Tangent Harvest Festival September 7.

B. **Fire Chief** – Griffin (The following is the Chief's written report as well as added comments made at the meeting.)

**Emergency Calls:**

Truck Fire I-5 NB MP230

Lightning Strike/MVC I-5

**Meetings:**

Weekly Staff Meetings

911 Remembrance Committee

City Council

Safety Committee

#### Weekly Drills

HB2522 Task Force is now completed. They took the final comments. Ready for the legislature in September. They are pushing for continued funding for the WFS Grants, ability for Fire Districts to gain income and protect their borders from annexation.

#### **Correspondence:**

Will be covered during Old Business.

FEMA study regarding PTSI. Chief has filled out the application. Ninety-minute zoom meeting and then 1 week in Kansas City. For the treatment program. Chief is looking at this as a training opportunity.

#### **Operations/Equipment:**

Installed an Air Dryer and wiring for the station compressor.

Conflagration response and BR71

#### **Training:**

New recruits

Extrication

#### **Other:**

National Night Out

Work is ongoing with radio improvements.

Safety and Security Grant

ETA Grant

Quilts of Valor Foundation – Chief will add John Dunn to receive a quilt at the Tangent Harvest Festival

Looking for property. Outside of Tangent's policy of 10 minutes responding time.

**C. Assistant Chief** – Chapin (The following is the Assistant Chief's written report as well as added comments made at the meeting.)

#### **Meetings Attended:**

- County Commissioners meeting
- Pirate event meetings
- Larch Creek Fire Conflagration
- Linn County Radio meeting
- ORS 195 agreement meeting
- Vacation July 21<sup>st</sup> – July 29<sup>th</sup>

**Fire Prevention-** Mobile food unit flyers worked on for the new code changes that are coming.

Did several onsite inspections at the Pirate Festival.

Met with LBCC on their new facility that is being built.

Several reinspection's completed.

We got reestablished with the Red Cross to start offering smoke detectors.

We participated in the open house at Cascadia Equine.

**Equipment-** BC-71 had oil and air filter change after the Larch Creek Fire.

E-71 had ABS module replaced.

Working on getting our radios reprogrammed for the new frequencies that are coming.

Due to conflags the Brush 71 is in at Hughes fire having maintenance done on it, more to come on it. Fuel tank looked as if imploded with a 7-to-8-gallon capacity loss.

**Training-** We just finished up some wildland fire training for the newer personnel.

Total Personnel Training Hours: **212.30**

**Other-** We participated in the Larch Creek fire, Lone Rock, and Battle Mt Complex conflagrations in July. Jackie, John, Sal, and I all were involved on the conflagrations. Another Pirate Event this month. The first one was very quiet, only 1 law enforcement issue. The event people have complied with everything that we asked.

D. **Activity Report:**

Total YTD calls are 46. This is a decrease of 33 calls from 2023, decrease of 9 from 2022, increase of 13 from 2021 and up 9 calls from last month.

V. **OLD BUSINESS:**

A. **Resolution 2024-01 – Resigning/Typo – Conrad**

Conrad explained a typo of the fiscal year on the resolution signed in June. This is just a formality to have the right information on the form. Board resigned Resolution 2024-01.

B. **Blood Drive – Griffin**

Due to low attendees, the Red Cross is only having one drive at Tangent a year until the further notice.

C. **Audit – Griffin**

Auditors were here from 9 to 11:45. Capital Assets one line item must be over \$5,000 for a single purchase. Not sure why we had never been made aware of this before. The State of Oregon is looking at this harder now. Next year we will comply with this. This is the last year of our contract, and it is \$6,000 a year. The board would like us to reach out to other auditors to through it out to bid.

D. **LGLG ORS 195 Agreement – Griffin**

Local Government Law Group – working on a plan. Conflict of interest with Albany – letter was sent to both parties and signed. Now should be moving forward with a template for the annexations.

**UST Mitigation – Griffin**

Storage tank – DEQ - Chief is looking at contractors for quotes.

E. **CORCIO – Chapin**

App is up and running. Fliers were passed out to the board to sign up with a QR code. Chapin explained out the app worked and the available options. This is 100% anonymous.

VI. **NEW BUSINESS:**

A. **Intuit Account Principal Change Form – Conrad**

Intuit requires the Boards of Directors to officially appoint the Fire Chief the Principal Account holder.

**Action:** Riley moved to appoint Fire Chief Chris Griffin as Principal Account Person for Intuit/Quickbooks. Strombeck seconded the motion. Upon vote, it passed unanimously (4-0)

The President and Vice President sign the form for Intuit/Quickbooks. Conrad will complete the process with Intuit/Quickbooks.

B. **I.D. Cards – Griffin**

In the process of new ID cards with new logo, RIFD function and individual pin number. With us having our own machine to make the cards, when someone joins or leaves, we can activate or deactivate in real time on the spot. Chief is the only user to process the cards. The board would like one other person have the capability to deactivate the card and pin number.

Brice worked on the logo with Jacob Mowery years ago. Brice came up with the adding the outline of the State of Oregon with 71 on top. Chief felt it was important and meaningful to add our established year of 1958.

Chief mentioned for the board to think about clothing with the new logo for them. Now using a company in Keizer, 911 Supply.

**VII. GOOD OF THE ORDER:**

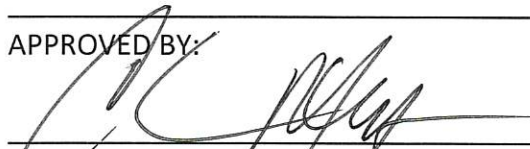
- A. Tangent Harvest Festival – September 7, 2024**
  - 1. Parade starts at 10:00 a.m.**
  - 2. Tangent Together Meeting – August 15, here at the station**
- B. Board Meeting – September 11, 2024 – 7:00 p.m.**
- C. OFDDA Conference - Sunriver November 7-9, 2024**
  - 1. Hotel dates – Wednesday November 6-10 – Cancellation deadline October 14<sup>th</sup>.**

**VIII. Adjournment:**

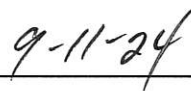
President Meyer adjourned the meeting at 8:17.

Minutes submitted by Denny Conrad.  
Office Administrator

APPROVED BY:



Chris Meyer, President - Board of Directors



Date